

**Ka 'Umeke Kā'eo**  
**Governing Board Meeting Minutes**

Date: Monday April 22, 2024

Location: Pa Hoaka, 1500 Kalaniana'ole Ave. Hilo, HI 96720

**1.Meeting Opening:**

1.1 Ka 'Umeke's governing board meeting was called to order by board support Louisa Lee at 5:08 p.m.

1.2 Attendance: Kelly Osorio, Ka'aka Swain, Liliha Frederick, Nohea Nahale-a, Laura Acasio, Lima Naipo, Ka'aka Swain, and Uluwehi Ching. Nena Auld and Louisa Lee, Director of Operations, attending as board support.


1.3 Approve Agenda: APPROVED ( *K.Swain moved, L.Naipo second*)

1.4 Public Comments on Agenda and Non-Agenda Items

There has been a noted homeless problem at Hale Lamalama.

To address this concern, fencing is being considered, and Ka 'Umeke will be purchasing cameras that will monitor the area with alerts to specific cell phones and the ability to speak through them. We will also be continuing washing the area regularly for disinfecting purposes.

1.5 Haumāna Report: NONE

1.6 Minutes:  Gov Board Minutes 02-22-24 APPROVED (*L.Naipo moved, K.Swain second*)

1.7 Financials: REVIEWED AND FILED

- a. [January 2024](#)
- b. [February 2024](#)

**2. Matters For Decision:**

2.1 [Approve SY 24-25 Budget](#) **APPROVED** (*K.Swain moved, L.Naipo second*) PPA 300 students/ \$9,000 per pupil, \$1400 less than the 23-24 SY. At the previous board meeting we approved for Double 4 and Double 5 but In order to accomplish this we will need to hire 3 Kumu. Asked HR to post for positions, if we can't find Kumu then we will have one class be a 4/5 mix. This will change the budget. This past year \$28,000 was paid out in sub pay, this was the lowest in a long time.

2.2 Approve [K‘UK ‘Alemanaka w/ MM Calendar change](#) **APPROVED** 24-25 Calendar and Bell Schedule (*L.Naipo moved, K.Swain second*) This calendar change is to address the concern of absences during Merrie Monarch week. We held our Mākeke on Wednesday, April 3rd and therefore we expected a high number of kumu to be out on that day. The unexpected amount of kumu that called out on the following days, Thursday and Friday, created a lack of coverage and safety concerns. This calendar proposes no school on those three days. This would create an earlier school start to the year and a later school end, and/or moving miscellaneous days to cover those three days. Wednesday short days, school will at 1:00 rather than 12:00. Wednesday kumu hālawai will be focused on professional growth opportunities, PLC based meetings. We will create more kōmike that are focused on everyday and more specific things. Kōmike that limahana kumu can join in and run. On one Wednesday a month the admin/whole school will meet for updates and the sharing of information.

2.3 Approve [Audit Engagement Letter](#) for Fiscal Year 23-24 **APPROVED** (*K.Swain moved, L.Naipo second*) Audit is going to be very expensive in the \$30,000's. The amount is high this year because it is a federal audit due to the amount of federal funds received in 23-24.

### **3. Matters For Discussion**

3.1 Accreditation Mid-cycle Visit and Review Mid-Cycle Visit report:

We will be having a two day mid-cycle visit. During this time they will meet with different focus groups they want to speak with, this will include keiki, 'ohana, and community. Our board focus group will meet on Tuesday morning. Ka 'Umeke Kā'eo WASC Mid-Cycle Review [Schedule](#)

- a. ■ Ka 'Umeke Kā'eo WASC Mid-cycle Review School Progress Report (March ...

3.2 Enrollment Update

Pre-K is full with a waiting list, papa malāao will be full also. We have new haumāna coming in, and we will probably be losing 6 keiki to other schools. Total enrollment PPA expected is between 332-338.

The following agenda items were heard in executive session:

3.3 Land/Facilities conversation

3.4 'Ohana Concern

3.5 Personnel Concerns

The board went into Executive Session at 6:07 (L. Acasio moved, L. Naipo second) and came out of Executive Session at 7:15p.m.

3.6 Board Membership reminder Kumu reps need election for July

**4. Reports:**

4.1 [Po'okumu/Academic](#) Kumu to direct/choose/drive a 4 hr section. Additional hours will be admin directed for 21hrs.

4.2 Operational/Financial: None

4.3 'Ohana: Upcoming events- hō'ike, puka kula, pō paheona noted

4.4 Community: None

**5. Meeting Closing:**

5.1 Announcements: none

5.2 Next meeting: June 18, 2024

5.3 Adjournment 7:20